

Tender Invitation Form

G.H.Q., JORDAN ARMED FORCES
DIRECTORATE,
ROYAL MEDICAL SERVICES (DRMS)
CENTRAL PROCUREMENT BRANCH
AMMAN, JORDAN.



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REF.No:TENDER No p17/2015/B/1
COLLECTION
Gentlemen

CLOSING SHARP ON
Time :01:00 PM Day: thursday ✓
Date:4/6/2015

We should be grateful if you would kindly send us your proforma invoice for the following items / Enclosed list of items as soon as possible, indicating CPT Amman Via Royal Jordanian Airline & or CFR Via Jordan National Shipping Lines unless no Jordanian Line are in country origin .

- 1- Quotation / Proforma Invoice presentation order :
The English version of the original quotation should be submitted in triplicate as follows :
Tender No: Proforma Invoice / Quotation No :
Closing Date: Proforma Invoice / Quotation Date :
Validity of Quotation : " Minimum 150 days from closing date, no price increase is accepted during the validity period".

TENDER ITEM NO.	TENDER STOCK NO.	CAT.NO. DESCRIPTION	QTY	UNIT SIZE	UNIT PRICE CPT AMMAN BY AIR OR CFR AQABA BY SEA	TOTAL PRICE	REMARKS

The following terms should be indicated clearly in your offer :

- A- Prices should be CPT Amman (BY airfreight OR truck) or CFR Aqaba by seafreight, INCO TERMS 1990. (Quotations giving CIF &/or FOB prices alone will be rejected). (Currency should be clearly identified).
- * Prices should include the cost of installation, commissioning, & training for equipment if required in the special terms.
- B- Payment is to be either Cash Against Documents through central bank of Jordan or by irrevocable letter of credit.
i-L/C extension &/or amendment charges will be on suppliers account.
ii- Shipment delay fine(as per clause (10-A))
- * Payment in advance is not acceptable.
- C- Port of shipment to be indicated clearly within the offer.
- D- Delivery period should be indicated clearly in your offer and should be within "the shortest possible period",
- E- " Country of origin & Manufacturer" should be indicated clearly in your offer.
- F- Name, address and tel. / fax of sole agent in H.K. of Jordan must be clearly mentioned in the quotation.
- G- Spare parts availability for Ten-Years from installation of all equipment offered should be clearly indicated in your offer.
- H- Priced spare parts list should be valid for 5 years and submitted along with your offer.

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- I- All equipment offered must be fully covered with a two-years warranty starting from date of installation.
- J- Shipments are to be effected via (a) Royal Jordanian Airlines, OR (b) Jordan National Shipping Lines ONLY, unless no Jordanian lines are available in the country of origin. (Consolidated shipments are not acceptable).
- K. Shipment by AIR or SEA parcel post is not acceptable.
- * Any ambiguity or deface of the quotation will render it invalid and deprive the bidder of his rights to participate in this tender.
 - * All quotations submitted through more than one local agent and found to be belonging to the same company will be disregarded.
- 2- The quotation / proforma invoice should be placed in a sealed envelope addressed to :
DRMS- Tender Board ; ***Care of*** [Name of your sole agent in H.K.of Jordan]
Tender No : ***(Quotation / Proforma invoice)***
Closing Date :
and should be forwarded to your sole agent in the H.K. of Jordan, who in turn, ***will have to bring it in person and place it in the specified tender box.***
The aforementioned envelopes should not contain any catalogues or samples .
- * Offers sent by facsimile, telex, telegrams, mail or by courier will not be accepted .
 - * Local agents should place the quotations / offers of their principals ***each*** in a separate sealed envelope accompanied by a covering letter & the required bid bond .
- 3- Un conditional ***bid bond equal to 5%*** of the total value of the quotation must be submitted along with the quotation. This bond should be issued in the name of this Directorate through any bank operating in Jordan, with a minimum validity of 150 days from the closing date of the tender .
- * ***Any quotation / offer found not accompanied by a bid bond will be rejected.***
- 4- Un conditional ***performance bond equal to 10%*** of the awarded goods / order, should be submitted and should be issued through any bank operating in Jordan. After submitting the performance bond, the bid bond mentioned in item "3" of this invitation will be returned to the issuing bank .
- 5- Only eligible quotations / offers will be considered and the tender board committee reserves the right to accept and /or award any quotation in whole or in part .
- * Partial / reduced quantity awards will in no way be given any privilege to make any adjustment in their prices .
- 6- Quotations / offers limited by such conditions as " Minimum order value", or "Partial award not accepted" etc , will be rejected.
- 7- Catalogues, brochures, and any other illustrative diagrams, should be placed in a separate envelope addressed to :
DRMS- Tender board committee : ***Care of*** [Name of your sole agent in H.K.of Jordan]
Tender No ***(Catalogues)***
and should be forwarded to your sole agent in the H.K. of Jordan, ***who in his turn will have to bring it in person to this office, and obtain a receipt voucher to that effect.***
- * Quoted items Numbers should be clearly indicated on the catalogue / brochures pages.

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8- Representation samples for quoted item should be placed in a separate package addressed as follows:-

DRMS- Tender board committee; *Care of* [Name of your sole agent in H.K.of Jordan]
Tender No. (Samples).

Storage Conditions (.....)

and should be brought by your local agent, before the closing date of the tender .

Each package should be accompanied by a packing list (2 copies). The second copy will have to be signed by the consignee and returned to the consigner .

9- Closing date:-

Time: (01:00 PM) Day: thu Date: 4 / 6 /2015



* **Any quotation / offer received after this date / time will be disregarded.**

10- A- Any delay in shipment/delivery will impose on you a penalty of 0.1% of the value of the shipped/delivered goods per each day of shipment/delivery delay,if the delay exceeds 45 days the penalty will be 0.2% of the value of delayed goods per each day for whole delay period(minimum penalty not less than 20 JD)

B - Unless early delivery/shipment occurred upon previous DRMS written request, it should be subject to the approval of DRMS and will impose on you a penalty as follows

-(0.0007) of the value of the early shipped / delivered goods per each day until (45 day)

-(0.0014) of the value of the early shipped/ delivered goods per each day if it exceeds (45 day) until (90 day) and for the whole period

-(0.0021) of the value of the early shipped / delivered goods per each day if it exceeds (90 days) until (120 day) and for the whole period

-(0.0028) of the value of the early shipped /delivered goods per each day if it exceeds (120 day) and for the whole period

However minimum penalty is 20 JD or a fine which will be determined by DRMS according to the loss that discrepancy with terms of the tender caused.

-In addition to the above mentioned penalties any quantity shipped/delivered before due time should be accompanied with a confirmation to replace any remaining unused quantities after expiry date by supplier/local agent at their expenses & the early shipment period will be deducted from the required shelf life mentioned in the terms of purchase order.

11- In case of award in your favour, the following requirements are to be taken into account:

* All local agents are required by law to pay Revenue fees equals to (0.006) of their total award .

* The above mentioned fees are payable within 10 days from the date of the local agent 's signature on the final order documents, and any delay after the given period will cause a penalty equal to FOUR TIMES the fees value stipulated above.

* In case the company is not represented by a local agent, the above mentioned value will be deducted from the invoice when presented (this should be confirmed along with your offer).

* Invoices should be certified by your goodselves that the goods are of your products and that they conform with the conditions of tender and order. They should also be certified to this effect by your chamber of commerce or any similar authorized body.

DIRECTORATE ROYAL MEDICAL SERVICES

Trypan blue

TENDER NO P17-2015-B-1

Item NO	STOCK NO	REQ QTY	UNIT	DESCRIPTION
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Intraocular Tissue Staining Trypan Blue 0.055% Sterile.

1	20_14_277		1800 EACH	
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- 12- Technical inquiries regarding any item should be made prior to the submission of your quotations, marking all such correspondence with the word "Inquiry".
- 13- For electrical equipment , our local current is 220-240v, 50 Hz.
- 14- In case you intend to quote for any item which differs in any way from that specified on our list, our attention should be drawn to any deviation from our specification, marking the item No. with the word (Alternative).
- 15 - In case any company / contractor fails to confirm / fulfill any partial and / or total award placed with them in accordance with their quotation, this Directorate reserves the right to confiscate the bid bond / performance bond submitted against this tender, and buy the goods in question from any source, with all expenses debited against the company contractor account .
16. After arrival to Jordan, DRMS is not responsible for any handling charges for goods (like charges for issuing delivery order for incoming shipment, unloading charges, local shipping agent's charges)
17. GHQ/RMS are not responsible for any demurrage charges and any other charges incurred by the ports corporation caused by delay in presenting all necessary shipping documents for clearing the goods .

President of Board

الشروط الخاصة للعطاء رقم Trypan blue P17-2015-B-1

الشروط الخاصة التسلسل

- 1 - All goods must be freshly prepared on dispatch /delivery and must retain at least 2/3 of its shelf life upon receipt. Any item carrying less than 2/3 of its shelf life upon receipt should be accompanied with a confirmation that you accept to replace any remaining unused quantities at your expenses after the expiry date. Said confirmation is subject to the approval of the director of the royal medical services and will incur a fine which will be decided later by DRMS according to the loss that this discrepancy with these terms has caused.
- 2 - (Sold to DRMS) should be printed or stamped on all outer , inner individual packs with ink not easy to remove, either by the company or by local agent
- 3 - All parcels , packages & any relative documents to be marked:
D.R.M.S
Tender No. P17-2015-B-1
G.H.Q Jordan Armed Forces
Amman- Jordan
- 4 - goods should be FDA and/or CE approved.
- 5 - Goods must be previously evaluated and approved Or purchased by DRMS
- 6 - Goods should be dispatched under the same storage conditions that comply with their nature; storage conditions must be mentioned clearly on all packages and all shipping documents.
- 7 - Pricing must include services of sale, shipment, transportation, delivery from port to main medical stores.

الشروط الخاصة للعطاء رقم Trypan blue P17-2015-B-1

الشروط الخاصة التسلسل

- 8 - Custom clearance of goods shall be the responsibility of the Jordan Armed Forces (JAF); however, suppliers shall bear all costs incurred by handling charges and any demurrage or extra expenses incurred by the port's corporation or QAIA (including expenses caused by delay in presenting the necessary shipment documents for either clearing or transporting the goods to the required location mentioned in the final order, delivery note issuing charges, unloading charges, local shipping charges etc.). The supplier is also responsible for providing of all relevant shipping documents, together with the delivery order(s).
- 9 - Dispatched/delivered goods must show description of goods, expiry date ,lot no.and any other necessary information , where manufacturing date is not applicable, then shelf life of products offered should be provided , any item with no specific shelf life or expiry date should be clearly indicated
- 10 - Delivery TO BE in TWO EQUAL consignment (8-9) months apart